

ATTACHMENT #NV007H01

**MEETING OF RESIDENT ADVISORY COMMITTEE
OF
THE HOUSING AUTHORITY OF THE CITY OF NORTH LAS VEGAS**

DATE AND TIME: **WEDSDAY, JANUARY 31, 2007 5:00 PM**

PLACE: ROSE GARDEN SENIOR COMPLEX
RECREATIONAL HALL
1632 YALE STREET
NORTH LAS VEGAS, NV

PRESENT: STAFF: Don L. England, Chief Executive Officer
Wanda L. Sheppard, Chief Operating Officer
Irma Solis, Contract Manager

RESIDENTS: Evelyn Roberts – Public Housing
Johnny Carruth – Section 8
Josephine Lopez – Public Housing
Joseph Norales – Public Housing
Luz Lopez – Public Housing
Ana Lezeano – Public Housing
Dora Brown – Section 8
Harriett Champion – Public Housing

The following is a summary of the meeting.

Item 1 – Welcome and Introductions

Mr. England, CEO welcomed the group and thanked them for their presence. He explained that their input was very essential to the Housing Authority as we review our policies. It was explained that HACNLV staff had an opportunity to recommend changes and this was a chance for the residents to include their changes.

Wanda Sheppard distributed one copy of the proposed changes of each plan to each committee member present. All proposed changes were indicated throughout the document.

Item II – Summary of Proposed Revisions to the Admissions and Continued Occupancy Plan (ACOP) for the Public Housing Programs

One copy of the Current Admissions and Continued Occupancy Plan (ACOP) for the Public Housing Programs was available for review to everyone.

Wanda Sheppard, COO began reviewing each change for this Plan. All proposed added, delete, changed, and formatted text was introduced and reviewed by the

committee. Information concerning overall general changes to the agency's policies were as follows:

- 1) Changed through document – CHANGED title of Occupancy/Eligibility Specialist to Site Manager.
- 2) Changed throughout document – CHANGED title of Property Manager to Chief Operating Officer.

Chapter 1 – STATEMENT OF POLICIES AND OBJECTIVES – deleted Notices will be provided in Spanish.

- 3) Chapter 7 – VERIFICATION PROCEDURES – deleted W-2 forms plus Income tax Return forms.

The committee discussed the changes. The following question was asked:

(Q) Will you have someone to translate in Spanish.

(A) Yes however notices will not be in Spanish.

Item III – Summary of Proposed Revisions to the Section 8 Administration Plan

One copy of the Current Section 8 Administration Plan was available for review to everyone.

Wanda Sheppard, COO began reviewing each change for this Plan. All proposed added, deleted, changed, and formatted text was introduced and reviewed by the committee. Information concerning overall general changes to the agency's policies were as follows:

- 1) Changed throughout document – CHANGED title of Occupancy/Eligibility Specialist
To Case Manager.
- 2) Chapter 6 – FACTORS RELATED TO TOTAL TENANT PAYMENT AND FAMILY SHARE DETERMINATION – Changed Visitors language.
- 3) Chapter 7 – VERIFICATION PROCEDURES – deleted W-2 forms plus income Tax return forms.

The committee discussed the changes. The following questions were asked:

(Q) If you a visitor stay more then 30 days would I lose my voucher.

(A) Yes if it is 30 consecutive days.

(Q) Do you need permission if guest stays less then 30 days.

(A) No as long as it is not 30 consecutive days.

Item IV – Summary of Capital Funds

Irma Solis, Contract Manager advised the group that the focus for Capital Funds will be on painting, grounds and carpeting.

The committee had no questions on Capital Funds and meeting was adjourned at 6:00 pm